



Incubator Program Application

Company Name:

Name of Principal(s):

Permanent Address:

Permanent Telephone:

Fax:

E-mail:

Web Site (if applicable):

Please answer all questions completely (use last page for additional information/clarifications).

Date business began:

Number of employees: _____ Full-Time _____ Part-Time _____ Contract

Ownership structure:

- Sole Proprietorship _____
- Partnership _____
- Corporation: _____ C-Type _____ S-Type _____ LLC

Primary industry:



Incubator Program Application (continued)

Principle product(s) or services(s):

Activities to be undertaken at the incubator:

Projected number of employees (including principals) at the incubator facility:

	Full-Time	Part-Time
Initially	_____	_____
After six months	_____	_____
At the end of 1 yr.	_____	_____
At the end of 2 yrs.	_____	_____

Principal's net worth:

- _____ \$0 - \$49,999
- _____ \$50,000 - \$99,999
- _____ \$100,000 - \$199,999
- _____ Greater than \$200,000

Primary source of business funding:

Financial projections:

	Income	Expenses	Profit
Six Months			
One Year			
Two Years			



Incubator Program Application (continued)

Reason(s) for seeking assistance at INC.spire:

Desired program: In-house Virtual

Please enclose the following with this application:

- Copy of current business license
- Business plan, including sales/marketing strategies
- Resumes of key principals/directors/managers
- Financial statement
- Non-refundable application fee of \$100, made payable to 'INC.spire'

Please note: the Incubator Program reserves the right to submit this information to members of the Incubator Advisory Council for purposes of evaluating suitability for entry into the program. All information will be shared on a strict 'need-to-know' basis and will be treated as confidential information and not for public disclosure.

Submit completed application and all enclosures to:

INC.spire
Attn: Nick Timreck
Greater Reston Chamber of Commerce
1763 Fountain Drive
Reston, VA 20191
nickt@incspire.com

Additional information/clarifications: